



**COMMUNITY ASSET MANAGEMENT PROGRAM COMMITTEE
(CAMP)**

REGULAR MEETING

AGENDA

MONDAY, JUNE 18, 2018

6:00 PM

**MAINTENANCE SERVICE CENTER
3500 ROBERTSON PARK ROAD
LIVERMORE, CA 94550**

1. CALL TO ORDER 6:00 PM

2. ROLL CALL

Chair Susan Frost
Vice Chair Bob Dashner
Committee Member Regina Bonanno
Committee Member Jan Evans
Committee Member Paul Foster
Committee Member Erik Gets
Committee Member Gordon Jones
Committee Member Jennifer Estridge
Committee Member Jennifer Yeamans

3. PUBLIC COMMENT

An opportunity for members of the audience to speak on an item not listed on the agenda. Each speaker is limited to five minutes.

4. APPROVAL OF MINUTES – April 16, 2018.

5. NEW BUSINESS

- 5.01 Discussion on Sidewalk Policy Recommendations to the City Council
- 5.02 Discussion on Asset Management Program Reserve Fund
- 5.03 Discussion on Transfer of Assets to Livermore Area Recreation and Park District
- 5.04 Discussion on Landscape Maintenance District Asset Management Policy
- 5.05 Discussion on Program Development Progress and Future Meeting Schedule

6. ADJOURNMENT

To a regular meeting of the CAMP Committee on July 16, 2018, at 6:00 p.m. at the Maintenance Service Center.

For questions regarding the Community Asset Management Program Committee, please contact Management Analyst Anthony Smith at (925) 960-8023.

PURSUANT TO TITLE II OF THE AMERICANS WITH DISABILITY ACT (CODIFIED AT 42 UNITED STATES CODE SECTION 12101 AND 28 CODE OF FEDERAL REGULATIONS PART 35), AND SECTION 504 OF THE REHABILITATION ACT OF 1973, THE CITY OF LIVERMORE DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, NATIONAL ORIGIN, ANCESTRY, SEX, DISABILITY, AGE OR SEXUAL ORIENTATION IN THE PROVISION OF ANY SERVICES, PROGRAMS, OR ACTIVITIES. TO ARRANGE AN ACCOMMODATION IN ORDER TO PARTICIPATE IN THIS PUBLIC MEETING, PLEASE CALL (925) 960-4200 (VOICE) OR CA RELAY: DIAL 711 AT LEAST 72 HOURS IN ADVANCE OF THE MEETING.

THE COMMUNITY ASSET MANAGEMENT PROGRAM COMMITTEE AGENDA AND AGENDA REPORTS ARE PREPARED BY CITY STAFF AND ARE AVAILABLE FOR PUBLIC REVIEW A MINIMUM OF 72 HOURS PRIOR TO THE COMMITTEE MEETING AT 3500 ROBERTSON PARK ROAD, LIVERMORE, CA 94550. COPIES WILL BE MADE AVAILABLE AT THE CIVIC CENTER LIBRARY PRIOR TO THE MEETING at 1188 SOUTH LIVERMORE AVENUE, LIVERMORE. THE AGENDA IS POSTED ON THE COMMUNITY BULLETIN BOARD IN FRONT OF LIVERMORE CITY HALL, THE MAINTENANANCE SERVICE CENTER AND IS AVAILABLE ONLINE AT WWW.CITYOFLIVERMORE.NET.

UNDER GOVERNMENT CODE § 54957.5, ANY SUPPLEMENTAL MATERIAL DISTRIBUTED TO THE MEMBERS OF THE COMMUNITY ASSET MANAGEMENT PROGRAM COMMITTEE AFTER THE POSTING OF THIS AGENDA WILL BE AVAILABLE FOR PUBLIC REVIEW AT THE MAINTENANCE SERVICE CENTER.



**COMMUNITY ASSET MANAGEMENT PROGRAM COMMITTEE
(CAMP)**

**Monday, June 18, 2018
Minutes**

1. CALL TO ORDER

The meeting was called to order by Chair Susan Frost at 6:00 p.m. at the Maintenance Service Center, 3500 Robertson Park Road, Livermore, California.

2. ROLL CALL

Committee Members	Chair Susan Frost Vice Chair Bob Dashner Regina Bonanno Jennifer Estridge Jan Evans Paul Foster Gordon Jones Jennifer Yeamans
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Absent	Erik Gets
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Staff Present	Anthony Smith – Management Analyst Cheri Sheets – City Engineer Debbie Bell – Associate Planner
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3. PUBLIC COMMENT

Nothing to report.

4. APPROVAL OF MINUTES

ON A MOTION BY MEMBER EVANS, SECONDED BY VICE CHAIR DASHNER, CARRIED ON A 5-0 VOTE, WITH CHAIR FROST AND MEMBERS ESTRIDGE AND YEAMANS ABSTAINING DUE TO ABSENCE AT THE MEETING, THE APRIL MINUTES WERE APPROVED AS SUBMITTED.

5. **NEW BUSINESS**

- 5.01 **Discussion on Sidewalk Policy Recommendations to the City Council** – Anthony Smith gave a brief update on the Sidewalk Policy Recommendations that will be presented to Council on June 25, 2018.
- 5.02 **Discussion on Asset Management Program Reserve Fund** – This item will be continued at a future CAMP Committee meeting.
- 5.03 **Discussion on Transfer of Assets to Livermore Area Recreation and Park District** – Cheri Sheets presented a brief overview of the transfer of The Barn and trail responsibilities to L.A.R.P.D. in exchange for the City assuming responsibility for maintenance and repairs of Robertson Park Road.
- 5.04 **Discussion on Landscape Maintenance District Asset Management Policy** – Anthony Smith gave a brief overview of the current staff recommendations on LMD asset management policies that will be presented to Council later this year.
- 5.05 **Discussion on Program Development Progress and Future Meeting Schedule** – Anthony Smith introduced Debbie Bell. Debbie will be the new Management Analyst, and the AMP project manager. He went over the next steps in the program. The Committee agreed to meet on a quarterly basis from now on, with additional on-demand meetings as needed.

6. **ADJOURNMENT**

ON A MOTION BY MEMBER EVANS, SECONDED BY MEMBER YEAMANS, THE MEETING WAS ADJOURNED AT 6:53 PM TO A REGULAR CAMP MEETING ON A DATE TO BE DETERMINED.