



**COMMUNITY ASSET MANAGEMENT PROGRAM COMMITTEE
(CAMP)**

**Monday, October 17, 2016
Minutes**

1. CALL TO ORDER

The meeting was called to order by Chair Susan Frost at 6:00 p.m. at the Maintenance Service Center, 3500 Robertson Park Road, Livermore, California.

2. ROLL CALL

Committee Members Chair Susan Frost
 Vice Chair Bob Dashner
 Regina Bonanno
 Jennifer Estridge
 Jan Evans
 Paul Foster
 Jennifer Yeamans

Absent Erik Gets (excused), Gordon Jones (excused)

Staff Present Jeff Shafer, Maintenance and Golf Operations
 Manager
 Helen Ling, Water Resources Division Manager
 Anthony Smith, Management Analyst
 Cheri Sheets, City Engineer
 Colin Chung – Consultant, Kayuga Solution
 Charisse Kimura – Consultant, Kayuga Solution

3. PUBLIC COMMENT

Nothing to report.

4. APPROVAL OF MINUTES

IT WAS MOTIONED BY MEMBER EVANS, SECONDED BY MEMBER YEAMANS, TO APPROVE THE MINUTES AS SUBMITTED. THE MOTION CARRIED ON A 7-0 VOTE.

5. **REPORT ON OLD BUSINESS**

Nothing to report.

6. **NEW BUSINESS**

6.01 **Presentation and Discussion on Facility Asset Management** – Colin Chung gave a presentation on Building Management Systems and Asset Level Prioritization.

6.02 **2017 CAMP Committee Meeting Dates** – The committee discussed the meeting dates for 2017 and agreed to keep the meetings on the third Monday of the month. They also decided to have a meeting in December on the first Monday (December 5, 2016), due to the holidays. The item will be placed on the December agenda to finalize dates and to decide whether to combine the January and February meetings due to holidays falling on the third Monday in each of those months.

IT WAS MOVED BY MEMBER YEAMANS, SECONDED BY MEMBER ESTRIDGE AND CARRIED ON A 7-0 VOTE, THE MEETING ADJOURNED AT 8:15 PM TO A CAMP COMMITTEE MEETING ON MONDAY, DECEMBER 5, 2016 AT 6:00 P.M., AT THE MAINTENANCE SERVICE CENTER.